

## Reporting Antisocial Behaviour Form

### Your Details (Reporter)

1. Full Name:
2. Address (Unit/Street):
3. Phone Number:
4. Email (optional):

### Details of the Person You Are Reporting

5. Name (if known):
6. Address (Unit/Street):

### Incident Details

7. Date(s) of Incident(s):
8. Time(s):
9. Location (e.g. in unit, common area):
10. Description of Behaviour:

*(Please describe what happened. Include specific actions, words used, and any witnesses.)*

### Description:

### Impact on You or Others

11. Please describe how this behavior affected your peace, comfort, privacy, or safety?

#### The impact on you might include:

- Disturbance to Peace & Comfort
- Loud noise, parties, shouting, or banging disrupting sleep or daily life.
- Threats to Safety or Wellbeing
- Verbally aggressive behaviour, intimidation, or causing fear or anxiety.
- Harassment or Abuse
- Verbal abuse, stalking, bullying, or discriminatory behaviour.
- Damage or Misuse of Property
- Vandalism, dumping rubbish, or damaging shared facilities.
- Health or Environmental Hazards
- Strong odours, infestations, hoarding, or blocked access to common areas.
- Interfering with safety devices, security doors, emergency equipment

|                                                                    |                                                                     |                           |
|--------------------------------------------------------------------|---------------------------------------------------------------------|---------------------------|
| Document Name: <i>Resident Antisocial Behaviour Reporting Form</i> | Policy Area: <i>Consumer Service Delivery</i>                       |                           |
| Document Number: <i>UF-UH-048</i>                                  | Classification: <i>Internal</i>                                     |                           |
| Version Number: <i>1.0</i>                                         | Document Owner: <i>Senior Manager, Tenancy Services</i>             |                           |
| Publication date: <i>09/10/2025</i>                                | Endorsed by: <i>Senior Manager, Tenancy Services</i>                |                           |
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## Description:

## Evidence We Need from you

- 12.** Please attach or describe any of the following evidence:
- Written statements or diary entries
  - Photos or video
  - Police reports or reference numbers (to aid Uniting in taking formal action)
  - Statutory Declarations
  - Witness names and contact details

## Comments:

## Have You Taken Any Action?

- 13.** (If safe to do so) Have you spoken to the resident and sought a resolution?
- ☐ Yes ☐ No

If yes, describe the outcome:

- 14.** If you answered 'NO' to the previous question, would you be open to external mediation?
- ☐ Yes ☐ No

- 15.** Have you contacted police or another authority?
- ☐ Yes ☐ No

If yes, provide details:

## Declaration

I declare that the information provided is true and accurate to the best of my knowledge.

|            |                               |
|------------|-------------------------------|
| Signature: |                               |
| Date:      | Click or tap to enter a date. |

|                                                                    |                                                              |                           |
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## Reporting Antisocial Behaviour from other Residents

Please use our 'Antisocial Behaviour Reporting Form' to report behaviour from other residents that affects your peace, comfort, privacy, or safety.

### This might include:

- Disturbance to Peace & Comfort
- Loud noise, parties, shouting, or banging disrupting sleep or daily life.
- Threats to Safety or Wellbeing
- Verbally aggressive behaviour, intimidation, or causing fear or anxiety.
- Harassment or Abuse
- Verbal abuse, stalking, bullying, or discriminatory behaviour.
- Damage or Misuse of Property
- Vandalism, dumping rubbish, or damaging shared facilities.
- Health or Environmental Hazards
- Strong odours, infestations, hoarding, or blocked access to common areas.
- Interfering with safety devices, security doors, emergency equipment

### Urgent or Criminal Behaviour

If you feel unsafe, are experiencing any form of physical abuse or threats of violence or witness any criminal activity, **please contact Victoria Police before** contacting Uniting.

### What Happens Next

Your report will be reviewed by our team. If the behavior breaches the Residential Tenancies Act, we may take formal action by issuing a 'Breach of Duty Notice'. This requires the resident to stop the behavior and/or compensate for any damage caused.

### Anonymity and its limitations

Residents are encouraged to report anti-social behavior and may choose to remain anonymous, however **remaining anonymous will restrict Uniting from taking formal action**. For Uniting to take formal action and issue a 'Breach of Duty Notice' under the Residential Tenancies Act (RTA) you cannot remain anonymous and may be required to attend a VCAT hearing.

### Limitations on Updates:

Due to Privacy laws, we may not be able to provide you with detailed updates about the outcome of your report. However, please be assured that all reports are taken seriously and acted upon in accordance with the law.

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