

# Uniting Housing – Routine Inspection Guide

It is a condition of your rental agreement to keep the premises in a reasonable clean condition. Please use this checklist as a guide. These items must be completed as a minimum and there may be other cleaning requirements specific to your property.

If the property is found not to be reasonably clean, we may take action under the [Residential Tenancies Act \(Vic\)](#) or [Residential Tenancy Act \(Tas\)](#)

<b>General – Inside</b>	<ul style="list-style-type: none"> <li>• Wash and sweep/vacuum floors</li> <li>• Wipe and clean all light fittings and light switches.</li> <li>• Wash all walls, ceilings and remove all marks.</li> <li>• Skirting boards dusted and cleaned.</li> <li>• Clean doors and woodwork</li> <li>• Clean windowsills and tracks</li> <li>• Remove all cobwebs.</li> <li>• Remove personal effects from cupboards.</li> </ul>
<b>Kitchen</b>	<ul style="list-style-type: none"> <li>• Clean stove including elements, oven racks, griller. and drip trays</li> <li>• Remove grease/debris from stove surrounds.</li> <li>• Clean exhaust fans and range hood</li> <li>• Defrost/clean refrigerator (<i>if owned by UH</i>)</li> <li>• Clean sink, tiled splash backs, bench tops and cupboards</li> <li>• Clean pantry shelves and doors inside and out</li> <li>• Clean microwave (<i>if provided</i>)</li> </ul>
<b>Laundry</b>	<ul style="list-style-type: none"> <li>• Clean laundry tub and cupboards inside and out</li> <li>• Clean washing machine</li> </ul>
<b>Bathroom</b>	<ul style="list-style-type: none"> <li>• Clean shower curtain (<i>if fitted</i>)</li> <li>• Clean shower recess and glass screens</li> <li>• Clean bath and all tiles</li> <li>• Clean exhaust fan</li> <li>• Clean vanity mirrors and cabinets</li> </ul>
<b>Toilet</b>	<ul style="list-style-type: none"> <li>• Clean behind toilet pan.</li> <li>• Clean cistern</li> <li>• Clean toilet bowl, seat and cover inside and out.</li> </ul>
<b>Exterior</b>	<ul style="list-style-type: none"> <li>• Remove weeds from garden beds and tidy up gardens free from rubbish.</li> <li>• Remove all rubbish from sheds and all storage lockers.</li> <li>• Sweep verandas and paths.</li> <li>• Remove all garbage bags and rubbish.</li> <li>• Do not place hard rubbish on the property or nature strip. If you have organised hard rubbish collection from the Council please ensure that you follow their instructions before you place hard rubbish out.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Ensure there is no clutter blocking walkways and exits and household items do not exceed the size of the property , causing an WH&amp;S issue (<i>fire safety, trip hazard, pest issue</i>)</li> </ul>